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Ananth Rao <prof.ananth@gmail.com>
 To: sietdki@synergyinstitute.net, principal@synergyinstitute.net

NAAC/E&NE/BSM/CYCLE-1/SSR/ ORCOGN19567/2013

3rd December, 2013

The Principal

SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY

BY THE SIDE OF NH-55, BANAMALI PRASAD, DHENKANAL - 759001

Orissa

Dear Sir/Madam,

Greetings from NAAC!

This has reference to your online submission of Letter of Intent (LOI) on 13th November, 2013 expressing your intention to go in for Assessment and Accreditation by NAAC.

On scrutiny of your LOI and finding your institution eligible for accreditation (henceforth referred to as 1st Cycle accreditation), you are advised to proceed further for submission of Self-Study Report (SSR). The format for submission of SSR is same for all cycles of accreditation. You may download and use the format "Manual for Self-Study-Affiliated Colleges" from our website: http://www.naac.gov.in/manuals_ass_accrd.html

Please note that the new process for Assessment and Accreditation requires uploading of the SSR on your institution website one month prior to submission to NAAC. Once the SSR are uploaded on the institution website you are requested to keep the concerned NAAC officer informed. Kindly, note that the uploaded SSR should not be password protected and accessible online to all stakeholders till the completion of assessment and accreditation process by NAAC.

Within Six months of the acceptance of the LOI and one month after uploading the SSR on institutional website (one month period is part of the six month deadline), five hard copies and one soft copy (cd or pendrive) of the SSR complete in all respects duly filled in certificate of compliance in the enclosed format along with requisite fee as applicable NAAC has revised fee structure w.e.f. 15th November, 2013. Please visit NAAC website for fee details (refer link <http://www.naac.gov.in/docs/Fee%20structure%20-%20new.pdf>).

For any further clarification kindly, log on to NAAC website www.naac.gov.in or contact the undersigned.

<https://mail.google.com/mail/u/0/h/1uo3brhi2lang/?&v=pt&msg=142b74941fc679cc>

12/3/2013