

## SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

### Anti Ragging Cell Minutes of Meeting -II (2023-24) 20<sup>th</sup> Nov. 2023

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. Subcollector,Sadar Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri A.K.Jenar (Non-teaching)
9. Prof.S.R.Dash (Teacher)
10. Abinash Samanta (Senior Student representative)

#### Agenda of Meeting

- To review the case of ragging if any.
- To Organize anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

#### Minutes of Meeting

1. Minutes of earlier meeting were read by Prof. Dr.J.Singh and approved by Honorable chairman Dr. P.K.Nayak.
2. There is a no case regarding ragging of student
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form within the time limit.



Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts.

# **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

## **Anti Ragging Cell Minutes of Meeting-III (2023-24) 5<sup>th</sup> Feb 2024**

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Prof Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. IIC, Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri C.K.Mishra (Non-teaching)
9. Prof.Reetanjali Nanda (Teacher)
10. Abinash Samanta (Senior Student representative)

### **Agenda of Meeting**

- To review the case of ragging if any.
- To guide the day scholar students about anti-ragging
- Guidance to hostel students.
- Any other relevant subject at the time of meeting

### **Minutes of Meeting**

1. Minutes of earlier meeting were read by Dr. J.Singh and approved by Honorable chairman Dr. P.K.Nayak
2. There is a no case regarding ragging of student s in the campus, class room, canteen or hostel.
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Girls student counseling date was kept as 4<sup>th</sup> January and venue was decided at the conference hall



**Director**

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts

## **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

### **Anti-Ragging Committee Annual Report 2023-2024**

The institution was committed to addressing ragging as it threatened the fundamental values of education. This year's annual report details efforts to prevent this behavior and create a safe environment for students. The institution had implemented strong anti-ragging measures, including workshops, awareness campaigns, and disciplinary sanctions.

The focus was on teaching students about the moral and legal implications of ragging. Experts have provided guest lectures on the emotional and psychological impacts of ragging. An Anti-Ragging Committee has been established to track and resolve reported cases, working closely with faculty, staff, and municipal authorities.

A discreet helpline has been established to encourage witnesses and victims to report incidents without fear of consequences. Despite these initiatives, there are still obstacles to eliminating ragging.

The institution is dedicated to ongoing development and aims to create a learning atmosphere where students feel safe and can concentrate on their studies without fear of looming issues.

A. No of complaints received: Zero

B. Action taken to stop complaint: Through awareness program, Posters.

C. Violation: No



Director



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL

## Anti Ragging Cell Minutes of Meeting- I (2023-24) 17<sup>th</sup> Aug. 2023

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. Subcollector,Sadar Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri A.K.Jenar (Non-teaching)
9. Prof.S.R.Dash (Teacher)
- 10.Abinash Samanta(Senior Student representative)

### Agenda of Meeting

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- To Organize anti-ragging Awareness programmes.
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- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

### Minutes of Meeting

1. Minutes of earlier meeting were read by Prof. Dr.J.Singh and approved by Honorable chairman Dr. P.K.Nayak
2. There is a no case regarding ragging of student
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form within the time limit.

  
**Director**

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts.



SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY  
DHENKANAL

*Managed by Shivani Educational & Charitable Trust  
Banamaliprasad, By the side of NH-55, Dhenkanal – 759001*

*Tel – (06762) – 225905 / 226708*

*Website: [www.synergyinstitute.net](http://www.synergyinstitute.net) E-mail – [sietdkl@synergyinstitute.net](mailto:sietdkl@synergyinstitute.net)*

No.SIET/2023/ 1889

Date-17.10.2023

**CIRCULAR**

As per the advisory issued by UGC regarding the revised procedure of Anti-Ragging undertaking and compliance submission all the students of B.Tech are hereby directed to submit undertaking through online mode in the following link by 20.10.2023 positively.

Students Undertaking: [http://antiragging.in/affidavit\\_registration\\_disclaimer.html](http://antiragging.in/affidavit_registration_disclaimer.html)

After filling up the Anti-Ragging undertaking the students need to download the students Anti-Ragging and the parents Anti-Ragging undertaking from website and forward it to email: [antiragging@synergy.ac.in](mailto:antiragging@synergy.ac.in). Students are advised to mention their Roll No. (only 1<sup>st</sup> year) in the subject of email.

Submitting the undertaking online is mandatory for all students.

Faculty mentors are to ensure that their respective mentees must fill up the undertaking by the dead line.

This may be treated as MOST URGENT

  
PRINCIPAL

Copy to CMT/all Notice Boards/All HODs/Hostel Supdts./Admission Head/  
Academic sec/AO/Mr. P.K.Behera, Programmer for uploading in college website/  
Chairman, Anti-Ragging Committee



No.SIET/2023/1862

## SYNERGY INSTITUTE OF ENGINEERING &amp; TECHNOLOGY, DHENKANAL

12.10.2023

## ANTI-RAGGING SQUAD DUTY OF FACULTY /STAFF MEMBERS

DAYS	1 <sup>ST</sup> PERIOD	2 <sup>ND</sup> PERIOD	3 <sup>RD</sup> PERIOD	4 <sup>TH</sup> PERIOD	5 <sup>TH</sup> PERIOD	6 <sup>TH</sup> PERIOD
MON	1.Ms.S.S.Mohapatra,ME 2. Mr.S.Dash,CS 3. Mr.P.K.Nayak,EE 4. Mr.J.B.Das,CE	1.Mr.Ashish Das, ME 2.Ms.S.Panda, CS 3.Mr.S.S.Mohapatra,EE 4. Mr.S.Diwana,CE	1.Ms.S.S.Mohapatra,ME 2. Ms. I.Panda, CS 3.Mr.R.K.Mahanta,EE 4. Ms.N.Pradhan,CE	1.Mr.P.N.Das, ME 2. Ms. E.Das, EE 3.Ms. R.Nanda, CE 4.Ms.G.Behera, Math	1. Mr.J.R.Dash,Phy 2.Ms.B.Sahoo,EC 3.Mr.B.Samal,Math 4.Mr.S.Diwana,CE	1.Ms.C.Subudhi,ME 2.Mr.S.R.Dash, CS 3.Mr.D.Rout,ME 4.Ms.J.Behera,Chem
TUE	1.Mr. S.S.Singh, ME 2.Ms.N.Pradhan,CE 3. Mr.R.K.Mahanta,EE 4.Ms. A.Das, CE	1.Dr.P.Pradhan,ME 2.Mrs.S.Panda,CS 3.Mr. S.Diwana, CE	1.Mr.S.K.Tripathy,ME 2.Ms. I.Panda, CS 4.Mr.S.S.Mohapatra,EE 4.Mr.B.Sahoo, Mngt	1. Mr.P.N.Das,ME 2.Mr.L.Mishra,CS 3.Mr.B.Swain,EE 4.Ms.N.Pradhan,CE 5.Ms.L.Sahoo, Bot	1.Mr.D.Rout,ME 2.Ms.A.Barik, CS 3.Ms.E.Das,EE 4.Ms.A.Nanda	1.Ms.J.Momin,Eng 2.Ms.B.Sahoo,EC 3.Ms.A.Das, CE 4.Ms. G.Behera,Math
WED	1.Mr.Asish Das,ME 2.Ms.I.Panda, CS 3.Ms.R.Nanda, CE 4.Ms.L.Brahma, Z	1. Mr.S.S.Singh,ME 2.Mr.S.Abinash,CS 3.Ms.E.Das,EE 4.Ms.N.Pradhan,CE	1.Mr.S.Mishr,CS 2.Mr.P.K.Nayak,EE 3.Ms.A.Das, CE 4.Ms.S.Panigrahi,Ch	1.Mr. Ashish Das, ME 2.Ms.A.Barik,CS 3.Mr.B. Swain,EE 4.Ms.S.S.Satpathy,Phy	1.Mr.D.Rout, ME 2.Mr.P.Khuntia, CS 3.Mr.R.K.Mahanta,EE 4.Mr.D.Prusty,Math	1.Dr.P.Pradhan,ME 2.Mr.S.Dash,CS 3.Mr.S.S.Mohapatra,EE 4.Mr.B.samal,Math
THU	1.Mr.S.Mishra,CS 2.Mr.S.S.Singh,ME 3.Mr.P.K.Nayak,EE 4.Ms.N.Pradhan,CE 5.Ms.L.Sahoo, Bot	1. Mr.Asish Das,ME 2.Mr.S.S.Mohapatra,EE 3.Mr.B.Sahoo,Mgt 4.Ms.R.Nanda,CE	1. Mr.S.S.Singh,ME 2.Ms.B.Sahoo, EC 3.Mr.J.Dash, Phy 4.Dr.S.Dash, Chem	1.Mr.S.K.Tripathy,ME 2.Mr.L.Mishra,CS 3.Mr. B.Swain,EE 4.Mr.R.P.Nayak,Chem	1.Ms.S.S.Mohapatra, ME 2.Mr.R.R.Panda,EE 3.Mr. S.Diwana, CE 4.Ms.J.Momin,Eng	1.Mr.D.Rout, ME 2.Mr.S.Mishra,CS 3.Ms.S.S.Satpathy,Ph 4.Dr.S.Dash,Chem
FRI	1. Mr.A.Das, ME 2.Mr.S.Mishra,CS 3.Mr.R.R.Panda,EE 4.Ms.S.Panigrahy,Chem	1.S.R.S.,ME 2.Ms.A.Barik,CS 3. Mr.P.K.Nayak,EE 4.Ms.A.Das,CE	1.Ms.S.S.Mohapatra,ME 2. Mr.L.Mishra,CS 3.Mr.B.Swain,EE 4.Ms.A.Nanda, Chem	1.Mr.P.N.Das,ME 2.Mr.S.Diwana, CE 3.Mr.J.Das,Phy 4.Ms.G.Behera,Math	1.Ms.C.Subudhi,ME 2.Ms.E.Das, EE 3.Ms.B.Sahoo,EC 4.Dr.S.Dash,Chem Mr.B.Sahoo,Mngt	1.Mr.S.K.Tripathy,ME 2.Mr.J.B.Das,CE 3.Dr.J.Singh,Phy 4.Mr.B.Mishra,Math
SAT	1.Mr.J.B.Dash,CE 2.Ms.A.Barik,CS 3.Ms.R.Nanda,CE 4.Mr.B.Mishra,Math 5.Ms.J.Momin,Eng	1. Ms.C.Subudhi, ME 2.Mr.R.P.Nayak,Chem 3.Ms.J.Momin,Eng 4.Dr.S.Dash,Chem	1.Ms.S.S.Mohapatra,ME 2.Mr.L.Mishra,CS 3.Ms.R.Nanda,CE 4.Mr.R.R.Panda,EE	1.S.R.S.,ME 2.Mr.s.Mishra,CS 3.Ms.A.Das,CE 4.Ms.A.Nanda,Chem	1.Mr.Ashish.Das, ME 2.Ms.B.Sahoo,EC 3.Mr.J.B.Das, CE 4.Mr.B.Sahoo, Mngt	1.Mr.S.S.Singh, ME 2.Mr.R.R.Panda,EE 3.Ms.J.Behera, Chem 4.Mr.B.Mishra,Math

1. The faculty taking classes in the 3<sup>rd</sup> period of the 1<sup>st</sup> semester are requested to lead the willing students of their classes to the entrance of the college after completion of their classes.
2. The faculties taking 6th period classes of the 1st semester are requested to lead the students of their classes to the exit point after end of their classes.
3. All hostel superintendents are requested to keep watch over the proper movement of their wards.
4. Following faculty & staff members are requested to be vigilant in the canteen during lunch break of the freshers.  
(Dr. J.Singh, Mr. C.K.Mishra, A.O. & Mr. A.K.Jena, Sr. S.O.)
5. Sri A.K.Jena, Sr.S.O. & Sri S.Majhi, ASO are requested to keep their security team alert.
6. All the faculty members are requested to make at least one round in the college to sort out & report any untoward incident which comes to their notice at the free time available to them in the college hours.
7. All the Technical Assistants of the college are requested to be vigilant at their leisure time and report if they come across any misbehavior of the students in the campus or outside.

This will come into force with immediate effect.



Director

Copy to CMT/all HODs for circulation among the members/ AO/SO/Hostel Superintendents/Chairman, Anti-ragging Committee/Anti-ragging squad



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL

No.SIET/2023/1863

18.09.2023

## CIRCULAR

The following are the day wise squads to be present at different areas of the college building to see and sort-out the problems of the freshers from **9.45 AM to 10.15 AM**. Further, at least two members of the squad are to be present to watch the exit of the students between **4.45 PM & 5.15 PM**. The coordinators are required to submit daily report to the undersigned through the Chairman, Anti-ragging Squad.

MONDAY		THURSDAY	
Mrs. I.Panda, CSE	1 <sup>st</sup> floor	Mrs. C.Subudhi, ME	1 <sup>st</sup> floor
Mrs. B.Sahoo, ECE	2nd floor	Mr. R.P.Nayak, Chem	2nd floor
Mrs.S.S.Mohapatra,ME	Ground floor	Ms. N.Pradhan, CE	Ground floor
Mr. J.B.Das, CE	Cycle stand	Mr. S.Dash, CSE	Cycle stand
Dr. A.Purohit, ME	Diploma block area	Mr. D.Rout, ME	Diploma block area
TUESDAY		FRIDAY	
Mrs. J.Momin, Eng	1 <sup>st</sup> floor	Mrs. B.Sahoo, ECE	1 <sup>st</sup> floor
Mrs. K.Sahu, Mngt	2nd floor	Mrs. S.Panda, CSE	2nd floor
Mrs. E.Das, EE	Ground floor	Mr.P. K.Nayak, EE	Ground floor
Mr. S.P.Rout, CE	Cycle stand	Mr. B.Samal, Math	Cycle stand
Mr. R.K.Mahanta, EE	Diploma block area	Mr. S.S.Mohapatra, EE	Diploma block area
WEDNESDAY		SATURDAY	
Mr. P.Pradhan, ME	1 <sup>st</sup> floor	Mrs.S.S.Mohapatra,ME	1 <sup>st</sup> floor
Dr. S.Dash, Chem	2nd floor	Ms. N.Pradhan, CE	2nd floor
Mr..D.Prusty, math	Ground floor	Mr. S.Abinash, CSE	Ground floor
Mr. B.Sahoo, Mngt	Cycle stand	Mr. B.Sahoo, Mngt	Cycle stand
Mr. D.Rout, ME	Diploma block area	Mr. S.R.Dash, CSE	Diploma block area

1. The faculty taking classes in the 3<sup>rd</sup> period of the 1<sup>st</sup> semester are requested to lead the willing students of their classes to the entrance of the college after completion of their classes.
2. The faculties taking 6th period classes of the 1st semester are requested to lead the students of their classes to the exit point after end of their classes.
3. All hostel superintendents are requested to keep watch over the proper movement of their wards.
4. Following faculty & staff members are requested to be vigilant in the canteen during lunch break of the freshers.  
(Dr. J. Singh, Mr. C.K. Mishra, A.O. & Mr. A.K. Jena, Sr. S.O.)
5. Sri A.K. Jena, Sr.S.O. & Sri S. Majhi, ASO are requested to keep their security team alert.
6. All the faculty members are requested to make at least one round in the college to sort out & report any untoward incident which comes to their notice at the free time available to them in the college hours.
7. All the Technical Assistants of the college are requested to be vigilant at their leisure time and report if they come across any misbehavior of the students in the campus or outside.
8. Following members are advised to take the 1st year students to the library from 1st year block during library period.  
(Mr. somya ranjan Samanta Library)

  
Director

CC to CMT/Hostel Supdts./ All HODs for circulation/HOs/Notice Boards



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

## OFFICE ORDER

04.11.2023

Following student representatives are included in the **Anti-Ragging Committee** for the year 2023-24.

Sl.No.	Name	Semester	Roll No/Reg.No
1	ASHISH KUMAR SAMAL	7th	2101230107
2	KANHA PRADHAN	7th	2101230111
3	MANORANJAN BEHERA	7th	2101230009
4	MRUTYUNJAYA DALAI	7th	2101230010
5	ADITYA NARAYAN PRADHAN	7th	2101230080
6	AMIT KUMAR SAHOO	7th	2101230081
7	LAXMISHREE PATI	7th	2101230089
8	TANMAYEE DAS	7th	2021230036
9	AKANKSHYA ACHARYA	7th	2101230020
10	DIPTI RANJAN ROUT	5 <sup>th</sup>	2201230166
11	JAGADEV SAHOO	5 <sup>th</sup>	2201230167
12	MOHIT KUMAR BEHERA	5 <sup>th</sup>	2201230184
13	PRITIRANJAN SAHOO	5 <sup>th</sup>	2201230186
14	K SEKHAR RAO	5 <sup>th</sup>	2201230150
15	MRUTUNJAYA PARIDA	5 <sup>th</sup>	2201230151
16	ABHISEK BARIK	5 <sup>th</sup>	2201230138
17	AMIT SAHOO	5 <sup>th</sup>	2201230008
18	ANKITA PRADHAN	5 <sup>th</sup>	2201230010
19	ASHIS KUMAR SAHOO	5 <sup>th</sup>	2201230017
20	BIPLAB BARIK	3 <sup>rd</sup>	2301230171
21	GANESWAR SAHOO	3 <sup>rd</sup>	2301230173
22	BISHNU PRASAD KHATUA	3 <sup>rd</sup>	2301230002
23	BUDHIMATI DEHURY	3 <sup>rd</sup>	2301230150
24	BISHNU PRASAD GARNAYAK	3 <sup>rd</sup>	2301230148

25	SAI JOTHI PRAKASH ROUT	3 <sup>rd</sup>	2301230085
26	SANDHYARANI PRADHAN	3 <sup>rd</sup>	2301230087
27	SATYABRATA BEHERA	3 <sup>rd</sup>	2301230096

Director

Copy to CMT/All HODs for circulation among the Anti-ragging committee members & Students concern/ HOs/Notice Boards/Hostel Supdts/SO

**OFFICE ORDER**

**Anti-Ragging Measure for the year 2022-23**

Following committees have been formed for prevention of ragging, monitoring ragging and to have a vigil of ragging and review of ragging instances and recommend punishment.

As per norm provided by AICTE this committee is constituted with the representatives from teaching staff, administrators and women representatives of the institution and some members may be co-opted from local administration and voluntary organizations for monitoring the measures taken by the institution for prevention of ragging. This committee will look into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulging in ragging.

**Anti-ragging Committee**

- |                               |   |                 |
|-------------------------------|---|-----------------|
| 1. Dr. P.K.Nayak              | - | <b>Chairman</b> |
| 2. Dr. J.Singh, Asso. Prof.   | - | Vice-chairman   |
| 3. Mrs. Retanjali Nanda, AP   | - | Member          |
| 4. Mr. Priyabrata Pradhan, AP | - | Member          |
| 5. Mrs. Kalpana Sahu, AP      | - | Member          |
| 6. Mr. Smurti Ranjan Dash, AP | - | Member          |
| 7. Dr. Abilash purohit        | - | Member          |
| 8. Mr. C.K.Mishra, AO         | - | Member          |

**Anti-ragging Squad**

- |                                       |   |                 |
|---------------------------------------|---|-----------------|
| 1. Mr. P.K.Nayak, Asst. Prof          | - | <b>Chairman</b> |
| 2. Mr. Sidhartha Dash, AP             | - | Vice-Chairman   |
| 3. Mr. Jyoti Biraj Dash, AP           | - | Member          |
| 4. Mr. Sriram Diwana, AP              | - | Member          |
| 5. Mrs. Sushree Sangita Mahapatra, AP | - | Member          |
| 6. Mr. C.K.Mishra, AO                 | - | Member          |
| 7. Mr. A.K.Jena, S.O.                 | - | Member          |

**Monitoring Cell**

- |  |   |                 |
|--|---|-----------------|
| 1. <b>Ms. Sunita Panda, Asst.Prof.</b> | - | <b>Chairman</b> |
| 2. Mrs. C. Subuddhi, Asst. Prof.       | - | Vice Chairman   |
| 3. Dr. Subakanta dash, AP              | - | Member          |
| 4. Mrs. Ispita Panda, AP               | - | Member          |
| 5. Mrs. Ellora Das, AP                 | - | Member          |
| 6. Mrs. Nabanita Pradhan, AP           | - | Member          |
| 7. Mr. Bramananda Sahoo, AP            | - | Member          |
| 8. Mr. A.K.Jena, S.O.                  | - | Member          |
| 9. Mr. Sibaji Majhi, ASO               | - | Member          |



**Members from local Administration , Voluntary Organizations, Media & Parents**

Sub-Collector, Sadar, Dhenkanal  
Registrar, Civil Court, Dhenkanal  
Inspector In-charge, Town Police Station, Dhenkanal  
Mr. Deba Dutta Patnaik, NGO Representative  
Ms. Shantilata Mishra, NGO Representative  
Mr. Deba Brata Patnaik, Media Representative  
Mr. Bhabagrahi Panda, (Advocate) Parents Representative

**Functions of the committees**

**Anti-ragging committee**

The committee will co-opt some members from the local administration. One Rotarian & one from voluntary organization will be identified by the A.O.

This committee will look into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulging in ragging.

The committee also prepare big posters preferably multicolored for the provision of law, punishment etc. which will be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. The institute will also request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty.

**Anti-ragging squad**

Anti-ragging squad shall consist of members belonging to the various sections of the institution. The Squad will have vigil, oversight and arrange patrolling. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging places and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti -Ragging Committee and shall work under the overall guidance of the said Committee.

**Monitoring Cell**

Monitoring cell will be responsible for conducting orientation programme, counseling sessions of students and incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from students and their parents/guardians every year. They will also prepare compliance report of the institution regarding the activities of anti-ragging committee, squad to the University & AICTE.

**Duties of the Principal**

At the end of the academic year Principal shall send letters to the parents/guardians who are completing 1<sup>st</sup> year informing them about the law regarding ragging and the punishments, and appealing them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

**Mentoring**

The proctors who have been allotted 20 students will act as a mentor to the respective group of students and report to the Principal.

**Function of Security of the college**

Principal will ask the Security to tighten its premises, especially at the vulnerable places. For this purpose all students of the institute will be asked to keep their identity cards displayed when they come to the institute.

  
Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts  
/Admission Head

04.11.2022

## OFFICE ORDER

Following student representatives are included in the **Anti-Ragging Committee** for the year 2022-23.

Sl.No.	Name	Semester	Roll No/Reg.No
1	JIKAN SAHOO	7 <sup>th</sup>	19-ME-09
2	DIBYA RANJAN SAHOO	7 <sup>th</sup>	19-ME-16
3	ASUTOSH SETHY	7 <sup>th</sup>	19-ME-22
4	SUJIT BEHERA	7 <sup>th</sup>	EE-19-01
5	ROHAN SENAPATI	7 <sup>th</sup>	EE-19-10
6	JAGDISH SAHOO	7 <sup>th</sup>	EE-19-12
7	ARUP BN PATTNAIK	7 <sup>th</sup>	CE-19-10
8	PRAJANTA KUMAR BEHERA	7 <sup>th</sup>	CE-20LE-14
9	JOGESWARI SAMANTRAY	7 <sup>th</sup>	CE-20LE-13
10	BISNUPRIYA MALLICK	7 <sup>th</sup>	CE-20-05
11	JANMEJAYA NAYAK	7 <sup>th</sup>	CS-19-49
12	ABINASH SAHU	7 <sup>th</sup>	CS-19-51
13	ASHISH SAHU	7 <sup>th</sup>	Cs-19-15
14	GAYATRI NANDA	7 <sup>th</sup>	CS-19-34
15	TWINKLE SAHOO	7 <sup>th</sup>	CS-19-14
16	BHAGYASHREE ROUTRAY	7 <sup>th</sup>	CS-19-48
17	DEEPAK KU SAHOO	5 <sup>th</sup>	EE-20-02
18	SURYAKANTA PUSTY	5 <sup>th</sup>	EE-20-07
19	MANYESH TEJASWANI SAHOO	5 <sup>th</sup>	EE-20-01
20	BITA ACHARYA	5 <sup>th</sup>	20-ME-01
21	OM PRAKASH AICH	5 <sup>th</sup>	20-ME-06
22	AJIT KU MAHARANA	5 <sup>th</sup>	20-ME-LE-36
23	MUKESH KUMAR SAHOO	5 <sup>th</sup>	CS-20-01
24	ABASH KUMAR SINHA	5 <sup>th</sup>	CS-20-16
25	TUSHAR RANJAN SITHA	5 <sup>th</sup>	CS-20-13
26	TAPASWANI PARIDA	5 <sup>th</sup>	CE-20-11
27	SUBASISH JENA	5 <sup>th</sup>	CE-20-09



28	BISWJIT DALAI	5 <sup>th</sup>	CE-20-05
29	AMAN TRIPATHY	5 <sup>th</sup>	ME-20-01
30	SWASTIK SUNDAR SAMAL	5 <sup>th</sup>	ME-20-10
31	SUBALAXMI SURIYA	5 <sup>th</sup>	EC-20-03
32	SWASTIK SUNDAR SAMAL	5 <sup>th</sup>	ME-20-10
33	SUBALAXMI SURIYA	5 <sup>th</sup>	EC-20-03
34	SOUMYA RANJAN PRADHAN	3 <sup>rd</sup>	21-ME-06
35	SATYAJIT PRADHAN	3 <sup>rd</sup>	21-ME-09
36	SOMESH SOM PATTNAIK	3 <sup>rd</sup>	CS-21-34
37	SHAKTI PRASAD JENA	3 <sup>rd</sup>	CS-21-39
38	SURAJ KUMAR PARIDA	3 <sup>rd</sup>	CS-21-23
39	BARSA RANI PARIDA	3 <sup>rd</sup>	CS-21-57
40	SMURTI S MISHRA	3 <sup>rd</sup>	CS-21-21
41	LAXMIPRIYA SITHA	3 <sup>rd</sup>	CE-21-08
42	SOUBHAGYA RANJAN SATPATHY	3 <sup>rd</sup>	CE-21-07
43	S SHRMUTI SOUMYA	3 <sup>rd</sup>	EE-21-14
44	JAGDISH PATRA	3 <sup>rd</sup>	EE-21-15

Director

Copy to CMT/All HODs for circulation among the Anti-ragging committee members & Students concern/ HOs/Notice Boards/Hostel Supdts/SO



**CIRCULAR**

The following are the day wise squads to be present at different areas of the college building to see and sort-out the problems of the freshers from **9.45 AM to 10.15 AM**. Further, at least two members of the squad are to be present to watch the exit of the students between **4.45 PM & 5.15 PM**. The coordinators are required to submit daily report to the undersigned through the Chairman, Anti-ragging Squad.

<b>MONDAY</b>		<b>THURSDAY</b>	
Mrs. I. Panda, CSE	1 <sup>st</sup> floor	Mrs. C.Subudhi, ME	1 <sup>st</sup> floor
Mrs. B.Sahoo, ECE	2nd floor	Mr. R.P.Nayak, Chem	2nd floor
Mrs.S.S.Mohapatra,ME	Ground floor	Ms. N.Pradhan, CE	Ground floor
Mr. J.B.Das, CE	Cycle stand	Mr. S.Dash, CSE	Cycle stand
Dr. A.Purohit, ME	Diploma block area	Mr. D.Rout, ME	Diploma block area
<b>TUESDAY</b>		<b>FRIDAY</b>	
Mrs. J.Momin, Eng	1 <sup>st</sup> floor	Mrs. B.Sahoo, ECE	1 <sup>st</sup> floor
Mrs. K.Sahu, Mngt	2nd floor	Mrs. S.Panda, CSE	2nd floor
Mrs. E.Das, EE	Ground floor	Mr.P. K.Nayak, EE	Ground floor
Mr. S.P.Rout, CE	Cycle stand	Mr. B.Samal, Math	Cycle stand
Mr. R.K.Mahanta, EE	Diploma block area	Mr. S.S.Mohapatra, EE	Diploma block area
<b>WEDNESDAY</b>		<b>SATURDAY</b>	
Mr. P.Pradhan, ME	1 <sup>st</sup> floor	Mrs.S.S.Mohapatra,ME	1 <sup>st</sup> floor
Dr. S.Dash, Chem	2nd floor	Ms. N.Pradhan, CE	2nd floor
Mr..D.Prusty, math	Ground floor	Mr. S.Abinash, CSE	Ground floor
Mr. B.Sahoo, Mngt	Cycle stand	Mr. B.Sahoo, Mngt	Cycle stand
Mr. D.Rout, ME	Diploma block area	Mr. S.R.Dash, CSE	Diploma block area

1. The faculty taking classes in the 3<sup>rd</sup> period of the 1<sup>st</sup> semester are requested to lead the willing students of their classes to the entrance of the college after completion of their classes.
2. The faculties taking 6th period classes of the 1st semester are requested to lead the students of their classes to the exit point after end of their classes.
3. All hostel superintendents are requested to keep watch over the proper movement of their wards.
4. Following faculty & staff members are requested to be vigilant in the canteen during lunch break of the freshers.  
(Dr. J.Singh, Mr. C.K.Mishra, A.O. & Mr. A.K.Jena, Sr. S.O.)
5. Sri A.K.Jena, Sr.S.O. & Sri S.Majhi, ASO are requested to keep their security team alert.
6. All the faculty members are requested to make at least one round in the college to sort out & report any untoward incident which comes to their notice at the free time available to them in the college hours.
7. All the Technical Assistants of the college are requested to be vigilant at their leisure time and report if they come across any misbehavior of the students in the campus or outside.
8. Following members are advised to take the 1st year students to the library from 1st year block during library period.

(Mr. Rajat Biswal & Mr. P.C.Samal of Library)

Director  
CC to CMT/Hostel Supdts./ All HODs for circulation/HOs/Notice Boards/Principal SSE & SISM



# **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

## **Anti Ragging Cell Minutes of Meeting- I (2022-23) 21<sup>st</sup> Aug. 2022**

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak(Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. Subcollector,Sadar Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri A.K.Jenar (Non-teaching)
9. Prof.S.R.Dash (Teacher)
- 10.Soumya Ranjan Patra(Senior Student representative)

### **Agenda of Meeting**

- To review the case of ragging if any.
- To Organize anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

### **Minutes of Meeting**

1. Minutes of earlier meeting were read by Prof. Dr.J.Singh and approved by Honorable chairman Prof.R.K.Mohanta
2. There is a no case regarding ragging of student
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form within the time limit.

  
Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts.

# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

## Anti Ragging Cell Minutes of Meeting -II (2022-23) 20<sup>th</sup> Nov. 2022

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. Subcollector,Sadar Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri A.K.Jenar (Non-teaching)
9. Prof.S.R.Dash (Teacher)
- 10.Soumya Ranjan Patra(Senior Student representative)

### Agenda of Meeting

- To review the case of ragging if any.
- To Organize anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

### Minutes of Meeting

1. Minutes of earlier meeting were read by Prof. Dr.J.Singh and approved by Honorable chairman Prof.R.K.Mohanta
2. There is a no case regarding ragging of student
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form within the time limit.



Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts



# **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

## **Anti Ragging Cell Minutes of Meeting-III (2022-23) 26<sup>th</sup> Feb-23**

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. IIC, Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri C.K.Mishra (Non-teaching)
9. Prof.Reetanjali Nanda (Teacher)
- 10.Soumya Ranjan Patra(Senior Student representative)

### **Agenda of Meeting**

- To review the case of ragging if any.
- To guide the day scholar students about anti-ragging
- Guidance to hostel students.
- Any other relevant subject at the time of meeting

### **Minutes of Meeting**

1. Minutes of earlier meeting were read by Dr. J.Singh and approved by Honorable chairman Prof.R.K.Mohanta
2. There is a no case regarding ragging of student s in the campus, class room, canteen or hostel.
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Girls student counseling date was kept as 4<sup>th</sup> January and venue was decided at the conference hall

  
Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts

# **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

## **Anti-Ragging Committee Annual Report 2022-2023**

The institution was committed to addressing ragging as it threatened the fundamental values of education. This year's annual report details efforts to prevent this behavior and create a safe environment for students. The institution had implemented strong anti-ragging measures, including awareness, campaigns, and disciplinary sanctions.

The focus was on teaching students about the moral and legal implications of ragging. Experts have provided guest lectures on the emotional and psychological impacts of ragging. An Anti-Ragging Committee has been established to track and resolve reported cases, working closely with faculty, staff, and municipal authorities.

A discreet helpline has been established to encourage witnesses and victims to report incidents without fear of consequences. Despite these initiatives, there are still obstacles to eliminating ragging.

The institution is dedicated to ongoing development and aims to create a learning atmosphere where students feel safe and can concentrate on their studies without fear of looming issues.

A. No of complaints received: Zero

B. Action taken to stop complaint: Through awareness program, Posters.

C. Violation: No

  
Director



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

## Anti Ragging Cell Minutes of Meeting -II (2021-22) 20<sup>th</sup> Nov. 2021

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. Subcollector,Sadar Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
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9. Prof.S.R.Dash (Teacher)
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### Agenda of Meeting

- To review the case of ragging if any.
- To Organize anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

### Minutes of Meeting

1. Minutes of earlier meeting were read by Prof. Dr.J.Singh and approved by Honorable chairman Dr. P.K.Nayak
2. There is a no case regarding ragging of student
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form within the time limit.



Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts/  
Principal SSE/Admission Head

# **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

## **Anti Ragging Cell Minutes of Meeting-III (2021-22) 2<sup>nd</sup> Jan 2022**

The meeting of anti-ragging committee was held today in the office of Principal under the chairmanship of Dr. P.K.Nayak. The following members were present for the meeting.

1. Dr. P.K.Nayak (Chairman)
2. Dr.J.Singh.(Vice Chairman)
3. IIC, Dhenkanal (Govt. Organization)
- 4 Adv.Bhabagrahi Panda (Local resident)
- 5 Dr.Priyabrata Pradhan (Member)
- 6 Shri D.Pattnaik (media Member)
7. Smt.Shanti lata Mishra(NGO)
- 8 Shri C.K.Mishra (Non-teaching)
9. Prof.Reetanjali Nanda (Teacher)
- 10.Soumya Ranjan Patra(Senior Student representative)

### **Agenda of Meeting**

- To review the case of ragging if any.
- To guide the day scholar students about anti-ragging
- Guidance to hostel students.
- Any other relevant subject at the time of meeting

### **Minutes of Meeting**

1. Minutes of earlier meeting were read by Dr. J.Singh and approved by Honorable chairman Dr. P.K.Nayak
2. There is a no case regarding ragging of student s in the campus, class room, canteen or hostel.
3. All the member of committee visited to all hostels on the campus and guided students regarding the issue.
4. Girls student counseling date was kept as 4<sup>th</sup> January and venue was decided at the conference hall

  
**Director**

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel Supdts



## **SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL**

### **Anti-Ragging Committee Annual Report 2021-2022**

The institution was committed to addressing ragging as it threatened the fundamental values of education. This year's annual report details efforts to prevent this behavior and create a safe environment for students. The institution had implemented strong anti-ragging measures, including workshops, awareness campaigns, and disciplinary sanctions.

The focus was on teaching students about the moral and legal implications of ragging. Experts have provided guest lectures on the emotional and psychological impacts of ragging. An Anti-Ragging Committee has been established to track and resolve reported cases, working closely with faculty, staff, and municipal authorities.

A discreet helpline has been established to encourage witnesses and victims to report incidents without fear of consequences. Despite these initiatives, there are still obstacles to eliminating ragging.

The institution is dedicated to ongoing development and aims to create a learning atmosphere where students feel safe and can concentrate on their studies without fear of looming issues.

A. No of complaints received: Zero

B. Action taken to stop complaint: Through awareness program, Posters.

C. Violation: No

  
**Director**

# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

No.SIET/2021/1587

25.09.2021

## OFFICE ORDER

### Anti-Ragging Measure for the year 2021-22

Following committees have been formed for prevention of ragging, monitoring ragging and to have a vigil of ragging and review of ragging instances and recommend punishment.

As per norm provided by AICTE this committee is constituted with the representatives from teaching staff, administrators and women representatives of the institution and some members may be co-opted from local administration and voluntary organizations for monitoring the measures taken by the institution for prevention of ragging. This committee will look into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulging in ragging.

#### Anti-ragging Committee

- |                               |   |                 |
|-------------------------------|---|-----------------|
| 1. Dr. P.K.Nayak              | - | <b>Chairman</b> |
| 2. Dr. J.Singh, Asso. Prof.   | - | Vice-chairman   |
| 3. Mrs. Retanjali Nanda, AP   | - | Member          |
| 4. Mr. Priyabrata Pradhan, AP | - | Member          |
| 5. Mrs. Kalpana Sahu, AP      | - | Member          |
| 6. Mr. Smurti Ranjan Dash, AP | - | Member          |
| 7. Mr. C.K.Mishra, AO         | - | Member          |

#### Anti-ragging Squad

- |                                     |   |                 |
|-------------------------------------|---|-----------------|
| 1. <b>Mr. P.K.Nayak, Asst. Prof</b> | - | <b>Chairman</b> |
| 2. Mr. Sidhartha Dash, AP           | - | Vice-Chairman   |
| 3. Mr. Shasank Seker Barik, AP      | - | Member          |
| 4. Mr. Sriram Diwana, AP            | - | Member          |
| 5. Mrs. Madhusmita sahu. AP         | - | Member          |
| 6. Mr. C.K.Mishra, AO               | - | Member          |
| 7. Mr. A.K.Jena, S.O.               | - | Member          |

#### Monitoring Cell

- |  |   |                 |
|--|---|-----------------|
| 1. <b>Ms. Sunita Panda, Asst.Prof.</b> | - | <b>Chairman</b> |
| 2. Mrs. C. Subuddhi, Asst. Prof.       | - | Vice Chairman   |
| 3. Mr. Naresh Nayak, AP                | - | Member          |
| 4. Mrs. Ipusita Panda, AP              | - | Member          |
| 5. Mrs. Nabanita Pradhan, AP           | - | Member          |
| 6. Mr. Bramananda Sahoo, AP            | - | Member          |
| 7. Mr. A.K.Jena, S.O.                  | - | Member          |



**Members from local Administration , Voluntary Organizations, Media & Parents**

Sub-Collector, Sadar, Dhenkanal  
Registrar, Civil Court, Dhenkanal  
Inspector In-charge, Town Police Station, Dhenkanal  
Mr. Deba Dutta Patnaik, NGO Representative  
Ms. Shantilata Mishra, NGO Representative  
Mr. Deba Brata Patnaik, Media Representative  
Mr. Bhabagrahi Panda, (Advocate) Parents Representative

**Functions of the committees**

**Anti-ragging committee**

The committee will co-opt some members from the local administration. One Rotarian & one from voluntary organization will be identified by the A.O.

This committee will look into the specific instances of ragging and complaints of ragging etc. and suggest appropriate actions against individuals indulging in ragging.

The committee also prepare big posters preferably multicolored for the provision of law, punishment etc. which will be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. The institute will also request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty.

**Anti-ragging squad**

Anti-ragging squad shall consist of members belonging to the various sections of the institution. The Squad will have vigil, oversight and arrange patrolling. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging places and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti -Ragging Committee and shall work under the overall guidance of the said Committee.

**Monitoring Cell**

Monitoring cell will be responsible for conducting orientation programme, counseling sessions of students and incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from students and their parents/guardians every year. They will also prepare compliance report of the institution regarding the activities of anti-ragging committee, squad to the University & AICTE.

**Duties of the Principal**

At the end of the academic year Principal shall send letters to the parents/guardians who are completing 1<sup>st</sup> year informing them about the law regarding ragging and the punishments, and appealing them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

**Mentoring**

The proctors who have been allotted 20 students will act as a mentor to the respective group of students and report to the Principal.

**Function of Security of the college**

Principal will ask the Security to tighten its premises, especially at the vulnerable places. For this purpose all students of the institute will be asked to keep their Identity cards displayed when they come to the Institute.

  
Director

Copy to CMT/All HODs for circulation among committee members/HOs/Hostel  
Supdt./ Admission Head



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY: DHENKANAL

Following student representatives are included in the **Anti-Ragging Committee** for the year 2021-22.

Sl.No.	Name	Semester	Roll No/Reg.No
1	Ruchika Singh	7 <sup>th</sup>	EE-18-08
2	Sonali Priyadarshini	7 <sup>th</sup>	EE-18-04
3	Rudra Madhab Das	7 <sup>th</sup>	EE-18-06
4	Raja Behera	7 <sup>th</sup>	CE-18-15
5	Suryakanta Sahoo	7 <sup>th</sup>	CE-18-20
6	Ajit Kumar	7 <sup>th</sup>	CS-18-29
7	Arpita Barik	7 <sup>th</sup>	CS-18-34
8	Bikash Mandal	7 <sup>th</sup>	ME-18-12
9	Ritesh Kumar Singh	7 <sup>th</sup>	ME-18-09
10	Jogeswari Samantaray	5 <sup>th</sup>	CE-20LE-13
11	Debasish Dalai	5 <sup>th</sup>	CE-19-02
12	Ashutosh Jena	5 <sup>th</sup>	CS-19-40
13	Janmejaya Nayak	5 <sup>th</sup>	CS-20-49
14	Binati Behera	5 <sup>th</sup>	CS-19-36
15	Rohan Senapati	5 <sup>th</sup>	EE-19-10
16	Akshyaeeeka Sutar	5 <sup>th</sup>	EE-19-22
17	Jagdish Sahoo	5 <sup>th</sup>	EE-19-12
18	Rajat Rout	5 <sup>th</sup>	EE-19-02
19	Arun Tripathy	5 <sup>th</sup>	ME-19-12
20	Ashutosh Patra	5 <sup>th</sup>	ME-19-01
21	RanjitKumar Yadav	3 <sup>rd</sup>	CS-20-54
22	Lopamudra Sahoo	3 <sup>rd</sup>	CS-20-44
23	Rojalin Sao	3 <sup>rd</sup>	CS-20-48
24	Anup Kumar Sen	3 <sup>rd</sup>	CS-20-41
25	Manyesh Tedjaswini Sahoo	3 <sup>rd</sup>	EE-20-06
26	Deepak Kumar Sahoo	3 <sup>rd</sup>	EE-20-07
27	Chandan Biswal	3 <sup>rd</sup>	EE-20-04
28	Bishal Mohanty	3 <sup>rd</sup>	ME-20-08
29	Aman Tripathy	3 <sup>rd</sup>	ME-20-04
30	Swasti Sundar Samal	3 <sup>rd</sup>	ME-20-09
31	Biswajit Mohapatra	3 <sup>rd</sup>	CE-20-08
32	Dedbashree Sahoo	3 <sup>rd</sup>	CE-21LE-18
33	Kiranbala Behera	3 <sup>rd</sup>	CE-21LE-35

  
Director

Copy to CMT/All HODs for circulation among the Anti-ragging committee members & Students concern/ HOs/Notice Boards/Hostel Supdts



# SYNERGY INSTITUTE OF ENGINEERING & TECHNOLOGY, DHENKANAL

No.SIET/2021/369

02.03.2021

## CIRCULAR

The following are the day wise squads to be present at different areas of the college building to see and sort-out the problems of the freshers from **10.00 AM to 10.30 AM**. Further, at least two members of the squad are to be present to watch the exit of the students between 4.45 PM & 5.15 PM. The coordinators are required to submit daily report to the undersigned through the Chairman, Anti-ragging Squad.


MONDAY		THURSDAY	
Mr. R.C.Panda, ME	1 <sup>st</sup> floor	Mr. U.P.Panigrahi, ME	1 <sup>st</sup> floor
Mr. Naresh Naik, CS	2nd floor	Mr. P.K.Nayak, EE	2nd floor
Mr. R.K.Mahanta, EE	Ground floor	Ms. N.Pradhan, CE	Ground floor
<b>Coordinator</b>		<b>Coordinator</b>	
Mr. G.Muduli, ECE	Cycle stand	Mr. S.R.Dash, CS	Cycle stand
Mr. S.S.Mohapatra, EE	Diploma block area	Mr. G.Muduli, ECE	Diploma block area
TUESDAY		FRIDAY	
Mr. U.P.Panigrahi, ME	1 <sup>st</sup> floor	Mr.D.Rout, ME	1 <sup>st</sup> floor
Mrs. S.Panda, CS	2nd floor	Mrs. Ellora Das, EE	2nd floor
Mr. P.K.Nayak, EE	Ground floor	Mr. S.S.Barik, CE	Ground floor
<b>Coordinator</b>		<b>Coordinator</b>	
Mrs. B.Sahoo, ECE	Cycle stand	Mr. Naresh Naik, CS	Cycle stand
Mr. Naresh Naik, CS	Diploma block area	Mrs. B.Sahoo, ECE	Diploma block area
WEDNESDAY		SATURDAY	
Mr.D.Rout, ME	1 <sup>st</sup> floor	Mr. R.K.Mahanta, EE	1 <sup>st</sup> floor
Mr. S.R.Dash, CS	2nd floor	Mr. S.Diwana, CE	2nd floor
Mr. S.Diwana, CE	Ground floor	Mrs. S.Panda, CS	Ground floor
<b>Coordinator</b>		<b>Coordinator</b>	
Mr. G.Muduli, ECE	Cycle stand	Mr. U.P.Panigrahi, ME	Cycle stand
Mr. B.Sahoo, Mngt	Diploma block area	Mr. G.Muduli, ECE	Diploma block area

The faculty taking classes in the 4<sup>th</sup> period of the 1<sup>st</sup> semester are requested to lead the willing students of their classes to the entrance of the college after completion of their classes.

- 1 The faculties taking 7th period classes of the 1st semester are requested to lead the students of their classes to the exit point after end of their classes.
- 2 **Mrs. Sunita Panda**, Supdt. Shantiniketan hostel is requested to keep watch over the proper movement of her wards.
- 3 Following faculty & staff members are requested to be vigilant in the canteen during lunch break of the freshers.  
(Mr. B.D.Pradhan, Mr. Saroj K. Nayak, Dr. M.P.Dash, Mr. C.K.Mishra, A.O.)
- 4 **Sri A.K.Jena**, Sr.S.O. & **Sri S.Majhi**, ASO are requested to keep their security team alert.

(contd.....p/2)

- 5 All the faculty members are requested to make at least one round in the college to sort out & report any untoward incident which comes to their notice at the free time available to them in the college hours.
- 6 All the Technical Assistants of the college are requested to be vigilant at their leisure time and report if they come across any misbehavior of the students in the campus or outside.
- 7 Following members are advised to take the 1st year students to the library from 1st year block during library period.  
(Dr. M.P.Dash (Coordinator)/ Mr. S.K.Nayak)



Director

CC to CMT/Hostel Supdts./ All HODs for circulation/HOs/Notice Boards